



DTC Transfer Instruction Sheet

1. Complete this form and forward it to your financial advisor.

2. Mail a copy of this form to Reading In Motion or email Zoe Benditt at zbenditt@readinginmotion.org

If you have any questions, please contact Zoe Benditt, Donor Relations Manager, at 312-899-0736 or ZBenditt@readinginmotion.org.

To (Donor's Financial Advisor)

Phone

Fax

Please use this form as authorization to transfer the securities listed below from my account to William Blair & Company as my gift to Reading In Motion.

From (Donor Name)

Address

Phone

Email

Name of Security

Number of Shares

Gift Purpose

Gift Recognition Name

Signature

DTC Transfer Instructions for Financial Advisors

For gifts of securities to Reading In Motion, please deliver by DTC to:

William Blair & Company
Contact: David Mitchell
Phone: 312-364-8219
DTC # 0226
Account # WER-009334

IMPORTANT:

For proper donor recognition, transfers must include the following information:

- Donor name & address
- Name of security and number of shares
- Purpose of gift
- If applicable, additional names for joint recognition